



**Government Of West Bengal**  
**Office Of The Divisional Fire Officer, Alipurduar**  
**West Bengal Fire & Emergency Services**  
**Bauxarfidder Road, Alipurduar, Pin:- 736121**

Memo no.:IND/WB/FES/20182019/43323

Date: 09-06-2023

**From:**

**Divisional Fire Officer, Alipurduar**  
**West Bengal Fire & Emergency Services**

**To: CORNERSTONE SCHOOL**

**A UNIT OF DRDP, VILL. and PO. PURBA SALBARI, DIST. ALIPURDUAR, PIN-735214**

**Sub: Renewal of Fire Safety Certificate of a two storied School Building only.**

This is in reference to your application no. 0125191238000107 dated 31-05-2023 regarding the Renewal of Fire Safety Certificate of a two storied School Building only.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

- 1) Regular checking, testing and maintenance of fire safety systems/installations are must.
- 2) Good housekeeping to be maintained.
- 3) Regular checking and maintenance of electrical wiring and installation by a licensed Electricians.
- 4) Regular mock fire drill and evacuation drill should be conducted by participation of all and for this purpose a special crew should be formed.
- 5) Certificate shall have to be obtained from this Office on routine basis about the satisfactory performances off all the fire and life safety installations failing which the Fire Safety Certificate shall be revoked as per rule 18 of the W.B. fire Services (Fire Prevention & Fire Safety) Rules, 2003.
- 6) Fire License shall be obtained from this department separately which are attracts section 12 of FS Act.
- 7) This certificate needs to be renewed after 3(three) yrs as per notification subject to ensure safety first and all safety measures should be in working condition at all time failing which this certificate will automatically liable to be cancelled.

8) Occupancy of the building shall not be allowed to change without the concurrence of this department and floor area , height etc. shall not permissible to enhance without the concurrence of this department .No addition or alteration should be allowed without the prior approval of this department .

9) Two staircases/exits should be free from any obstruction at all time

10)Auto panel , pumps and all safety measures should be in working condition at all time and if any defects or if found the safety measures not in working condition then this certificate will automatically liable to be cancelled in the life safety point of view or it will be revoked in the same causes.

Signature valid

Digitally Signed  
Name: PRODIP CHAKRABARTY  
Date: 09-Jun-2023 10:45:43  
Reason: Approved  
Location: West Bengal

Divisional Fire Officer, Alipurduar  
West Bengal Fire & Emergency Services